# WARNING

Young children can strangle in loops of pull cords, chains or tapes that operate window coverings.

They can also wrap cords and chains around their necks.

These products have a cleat or Pclip provided so that the cords and chains can be secured out of the reach of children.

When fitting ensure that it is at a sufficient height to be out of the reach of children.

To avoid strangulation and entanglement, keep cords and chains out of the reach of young children.

Move beds, cots and furniture away from window covering with cords and chains.

# CARE INSTRUCTIONS

## **CURTAINS, BLINDS & CUSHION COVERS**

Curtains & Blinds should be vacuumed regularly (with appropriate nozzle attachment) whilst in situ to prevent dust build-up.

Remove all spills immediately with a clean, damp cloth. Do not rub or soak the fabric.

When cleaning is required, first detach all removable metal and plastic fittings, e.g. hooks, weights, rods, goblet stuffing, etc. Drawstrings should be loosened to flatten gathered headings, but not removed.

We recommend that matching items be cleaned together.

We only recommend dry cleaning as a last resort.

We take no responsibility for any dry cleaning of

fabrics supplied by us. Always allow 3% shrinkage upon the first dry clean.

# **GENERAL INFORMATION**

Please ensure that curtains and blinds do not hang too close to windows or radiators as moisture from condensation and excessive heat and dryness can have severe and harmful effects on fabric.

Design straightness cannot be guaranteed to be perfectly aligned but will not deviate by more than 2%

Made to Order curtains & blinds are always cut with the same design at the top, e.g. a pair of curtains will have the same part of the design at the top. Two or more pairs of curtains of differing lengths (ordered at the same time) will have the same part of the design at the top but may have a different part of the design at the bottom.

Where a product has more than one width of fabric, the seam will be pattern-matched.

Due to variations in atmospheric conditions, shrinkage or relaxation of curtains / blinds may occur whilst hanging at your windows. This can happen especially to fabrics containing Linen. As such conditions are beyond the control of *Lingards* we are unable to accept any responsibility for the movement of curtains / blinds once hung.

We recommend a cool dry iron (no steam) on the reverse of your curtains before hanging if required.

N.B. Do not iron velvets. Creases and pressure marks will disappear as the pile lifts.

## **TIE BACKS**

Tie Backs should not be dry cleaned due to their make-up. We recommend that they are carefully sponge cleaned only.



# Transforming Your Life

## HANGING & CARE INSTRUCTIONS

For your new Made to Order curtains, blinds & accessories

# HANGING INSTRUCTIONS

#### PENCIL PLEAT

Ensure all strings of the Rufflette heading tape are tied together at both ends.

Holding the curtain tightly, pull the strings (using the same tension on each) and gather the curtain.

Once the curtain is gathered to approximately half the window width (allowing 5-8cm for an overlap, if necessary), tie the cords with a slipknot to allow for alteration once hung. Secure the excess strings by tying neatly and tucking behind the tape or by using a cord-tidy.

#### NEVER CUT THE STRINGS.

Insert curtain hooks by starting at the centre and working out, spacing evenly. Use one more hook than the number of rings on your track or pole (for each panel of the pair), ensuring you allow for an overlap on the appropriate curtain by inserting the last hook on this curtain in the second to last pocket (if necessary).

Ensure the gathers are even and upright.

Once the curtains are hung and you are satisfied with the gathers and ensured the widths are correct, the curtains should be then dressed and set.

## PINCH PLEAT & GOBLET HEADING

Pinch pleat and goblet heading curtains are delivered ready to hang on your track or pole.

Ensure the number of rings on your track or pole equates to the number of hooks on your curtain(s)

The hooks can be easily adjusted to ensure the perfect length.

# EYELET

Eyelet curtains are delivered ready to hang on your pole. Simply concertina-fold the curtain heading, putting eyelet ring to ring (make sure the side edges of the curtain(s) are towards the window) then slide on to the pole.

#### TABTOP

Tab top curtains are delivered ready to hang on your pole. Simply slide the pole through the tabs

#### TRAINING YOUR CURTAINS

In order to achieve the best end result from the hanging of your curtains please follow the steps below.

1. Check your curtain hooks are spaced evenly across the panels.

2. Pull the curtain across and allow natural folds to form.

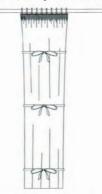
3. Starting at the outside edge, use the natural folds and gradually pleat the fabric evenly between your hands. Ensure the pleats continue all the way down to the bottom of the panel

4. Tie each panel with some fabric strips, for longer panels use multiple strips (as below image). The ties need to be secure but not too tight as they may mark or crease the fabric.

5. Make any final adjustments to the pleats.

6. Leave the curtains ties in place for a minimum of 2 days, or up to 5 days.

7. After the allocated time untie the fabric strips and you will see an improvement in your curtain pleats.



#### **ROMAN BLINDS**

Roman blinds are delivered complete with the trac ready for fitting.

If you are fitting your blind within the window recess you can choose to top fix or face fix the track (top fixin allows you to fit the blind with sufficient distance betwee it and the glass to allow for any obstacles, e.g. handles that could get in the way).

Remove the universal brackets from the track an attach to wall / frame using appropriate screws and fitting (one at each side between 20mm and 75mm in from the blinds' edges, making sure there is no interference with any components. Any further brackets supplied should be positioned evenly between these two).

Fix the track (with the blind attached) to the brackets.

Unfold the blind and make any minor positioning adjustments by using the Velcro tape fastening to the track.

# **OPERATING INSTRUCTIONS**

#### STANDARD TRACK

Raising Blind - Pull cords towards the centre and downwards, lock in place by returning them to the side of the blind.

Lowering Blind – Unlock the cords by pulling ther towards the centre of the blind and gently release unt the blind reaches the required drop, lock in place b returning them to the side of the blind.

#### PREMIER HEADRAIL

Raising Blind - Pull the chain to the required length

Lowering Blind – Pull the chain until the blind reache the required drop

This process can be used on eyelet, pencil pleat,